



Offline Donations

If you are taking donations in person instead of through your Make Your Mark/ Team Make Your Mark page, that's great, too! It's easy to turn in an "offline" donation. Just follow these simple steps.

Check

To submit a check donation:

1. Have the check writer make the check out to: Lupus Foundation of America.
2. Write your name and Make Your Mark/ Team Make Your Mark in the memo. This will help us categorize your donations and attribute it directly to you.
3. Some checks do not have the account owner's address on them. If your donor wants a tax receipt, we need to have their address. Make sure that if it isn't included on the check, that you attach a note with that information.
4. **Send the check(s) to our National office:**
Lupus Foundation of America
Attention Make Your Mark/ Team Make Your Mark
2121 K Street NW, Suite 200
Washington DC 20037

FAQs

Will my cash/check donation be added to my online fundraising page?

Once checks are received by the National Office, they will be posted to your page and officially be counted towards your goal.

When will I know that you got the donations I sent in?

Since all donations go to our donations department, the best way to track your checks is to follow up. Please contact your Make Your Mark manager to make sure your donations have been received.



for Lupus Foundation of America

Can I combine cash donations and send them to you in a personal check?

Absolutely. Cash can be cumbersome, and sending a lot at once doesn't always make sense. You can cash those donations in your personal bank account, and send us a check for the amount cashed. Make sure that you include the list of donor names, amounts donated, and addresses, though. That way everyone gets credit for the money they donated and receives a tax receipt if they want one. Cash donations can also be made directly through your website.